

HEALTH & SAFETY IMPACT ASSESSMENT FORM

Table 1: Removal of Road Safety Unit

Date when assessment was completed:	8 December 2017
Title of change being assessed:	Removal of Road Safety Unit through compulsory redundancy
Name of the Lead Officer <i>(responsible for managing the proposed change)</i>	Moya Ingram
Supporting team (names/job titles) <i>(List everyone helping the lead officer to perform the HSIA). Include at least: someone such as a TU Rep who is familiar with current practice/policy who has not been involved in developing the proposed change but can offer constructive challenge A Corporate Health and Safety Officer</i>	David Sinclair Eddie Shaw
1. Give a brief description of the proposed change	Reduce road safety materials budget from Road Safety Education Centre by £13k 2018/19 and removal of the Road Safety Unit (compulsory redundancy of one Full Time Equivalent staff member and one Part Time Term Time staff member) budget

when it goes to DMT, SMT or Elected Members for endorsement or approval.

Table 2

Element which may be Impacted by the Proposal	Details of Risks	Groups Affected				Actions Needed to Manage Impact	Person Responsible for Action Completion	Target for Action Completion
		Council staff	Contractors	Service Users	The Public			
	category of road users.							

Table 4 - Reviewing the Change after Implementation

Please describe how the proposed change will be taken forward. This will act as a record for future reviews and the monitoring of the proposed change.

When is the proposed change planned to come into *naBe cET@ups

