

Dear Parent/Carer

This form should be completed to register for ELC in Argyll and Bute or if you are moving ELC settings.

..... submitted/presented with this form.

The form requests important information, necessary for the safety and wellbeing of your child at ELC. Argyll and Bute Council have a legal responsibility to ensure that this information is up-to-date. The information that you provide will ensure we continue to offer an education service that meets the needs of all children and young people and that

..... ELC .....  
the Children (Scotland) Act 1995, the Equality Act 2010 and in the European Convention on Human Rights.

Current data protection legislation requires us to publish Privacy Notices to tell you why and how we will process your information. This form is covered by the Education General Privacy Notice <https://www.argyll-bute.gov.uk/privacy/education-general>. If you require the form or Privacy Notice in an alternative format, please contact Argyll House, 91 Alexandra Parade, Dunoon, Argyll, PA23 8AJ, [argyllhousereception@argyll-bute.gov.uk](mailto:argyllhousereception@argyll-bute.gov.uk) 01369 704000.

Admission Date:	Date record transferred to NAMS:
Birth certificate Number:	Passport number:
Category Assigned:	
ELC Setting Manager Name:	
ELC Setting Manager Signature:	

Early Learning and Childcare (ELC) Application:

Post Registration Week 2024-2025

Name of ELC Setting

Previous ELC Setting (if applicable)

and proof of your address must be shown at time of registration

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Forename		Surname (as per birth certificate)	
Known as		Date of Birth	
Gender (M/F)		Home Tel No:	
Home Address & Postcode			

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1. u legal guardian.

	Emergency contact 1	Emergency contact 2
Title (Mr, Mrs, Mx etc)		
Forename		
Surname		

GP Practice and name		Telephone Number	
Address			
Name of Health Visitor			

A child is looked after when:

- He or she is the subject of a supervision requirement at home, with relatives or friends in accommodation (i.e. foster/residential care or residential schools).
- He or she is accommodated by the Council under section 25 of the children (Scotland) Act 1995
- He or she is the subject of an order, authorisation or warrant in relation to a place of safety, child protection order or permanence order.

	Yes	No
Is your		

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	ELC Setting
1 <sup>st</sup> choice	
2 <sup>nd</sup> choice	
3 <sup>rd</sup> choice	

*(requesting funded hours across more than one ELC setting)*

Yes, and I will complete this form with each ELC setting	No
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Asylum Seeker		Refugee	
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Please tell us the main language spoken, if not English	
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If known please state the name of the primary school you intend to send your child to

Name of School	
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Buddhist Sikh	Christian Not Disclosed	Hindu Other	Jewish	Muslim
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