deliver.

Efficiently and effectively manage all resources to deliver Best Value

Lead officer details:				
Name of lead officer	Stephen Whiston			
Job title	Head of Strategic Planning and Performance			
Department	E-Health/Planning/Performance			
Appropriate officer details:				
Name of appropriate officer	Kristin Gillies/ Stephen Morrow/Dougie Hunter			
Job title	Senior Planning Manager/Deputy Head of E-Health/ Senior Manager Performance and Improvement			
Department	Strategic Planning and Performance			
Sign off of EQIA (Head of Service):	Stephen Whiston			
Date of sign off:	25/02/20			

## Who will deliver the proposal?

This will be delivered by a number of specific project groups which will be established from April 2020 and reported through the Transformation Board.

## Section 2: Evidence used in the course of carrying out EQIA

## **Consultation / engagement**

Historic scoping and admin review outcome pieces of work with staff and stakeholders including previous projects e.g. Civica Social Work scanning project which was suspended.

Formal project PIDS which will include establishment of project/SLWG with staff, TU and stakeholder involvement will be drawn up.

## Data

empowering

HSCP Admin Services Review May 2019 closure report and recommendations:

Co-location as an enabler - opportunities for closer joint working

Centralised Booking of appointments project

Impact of Fixed-Term Recruitment

Review of HSOP SLT management structure (PAs)

Child Health / Children & Families Admin support

Admin support for Corporate services

PA resource at Locality level

Reception staff at local hospitals Integrated Care facilities



